HENRY COUNTY BOARD OF HEALTH MEETING
Held Wednesday, April 18, 2018

Board Members Present
Roger Richard, President
Marilyn Bremer, RN
Sharon Miller
Char Weber
Ryan Zachrich

Staff Present
Joy Ermie, MPH, Interim Health Commissioner, Director of Community Health Services
Julie Lauf, RN, Director of Personal Health Services
Jon Lindsay, RS, Director of Environmental Health Services
Julie McHugh, Fiscal Officer
Vi Ordaz, Office Manager
Bethany Wachter, MPH, Health Communications Specialist/Accreditation Coordinator

Public Present
Bob Hastedt, County Commissioner
Jen Lazenby, Northwest Signal
Katie Nelson, Assistant County Prosecutor
Mark Adams, RS, MPH

CALL TO ORDER AND INTRODUCTION OF GUESTS
Roger Richard, President, called the Board of Health meeting to order at 12:32 p.m. The meeting was held in the Henry County Health Department Conference Room A. A quorum was present. Introductions of all in attendance were made due to several guests and new Board member.

EXECUTIVE SESSION: Confidential Matters with Legal Counsel
Char Weber moved to go into Executive Session at 12:40 p.m. for confidential matters with legal counsel. Marilyn Bremer seconded the motion. The motion was passed by roll call vote: R. Zachrich (Yes), S. Miller (Yes), C. Weber (Yes), R. Richard (Yes), and M. Bremer (Yes). Interim Health Commissioner Joy Ermie, Mark Adams, and Katie Nelson, Assistant County Prosecutor also participated.

Katie Nelson left the meeting at 1:48 p.m.

There being no further business to discuss in Executive Session, the Board of Health returned to regular open session at 1:50 pm.

APPROVAL OF CONSENT AGENDA R29.18
Marilyn Bremer moved to approve the consent agenda, consisting of the following items:
A. Minutes of March 21, 2018, Board of Health meeting
B. Management Reports for March 2018:
1. Community Health, Environmental Health, Personal Health, Home Health and Hospice, and Administration Monthly Section Reports
2. March 2018 Communicable Disease Report
3. March 2018 Service Statistics Report
4. Performance Measure First Quarter 2018 Report
5. Severance Fund Report First Quarter 2018 Report
6. PHAB Annual Report

C. People
1. Employment: Breanna York, part-time Help Me Grow home visitor, effective April 30, 2018 and her hourly rate of pay will be $17.57.

D. Finance
1. Financial Statements:
   The total cash balance for all funds combined for March 2018 was $2,903,959.89, an increase of $240,033.00 from February 2018. The General Fund balance was $1,445,509.73 at the end of March, an increase of $269,518.43 from February.

2. Donations:
   Donations totaling $1,787.00 for the benefit of Hospice ($1,727.00) and Help Me Grow ($60.00) were received in March.

E. Contracts and Agreements:
1. Mercy Health HMO Amendment to Existing Agreement between Medical Mutual of Ohio and Henry County Health Department
2. Partnership Agreement between 21st Century Community Learning Center – Holgate Schools and Henry County Health Department

Sharon Miller seconded the motion. The motion passed unanimously, resulting in its adoption.

ACTION AND DISCUSSION ITEMS
Health Commissioner Report
Interim Health Commissioner Joy Ermie provided the following updates:

1) PHSCO Update: Margaret Nashu was hired as the Public Health Services Council of Ohio (PHSCO), the seven county Council of Government (COG), Executive Director. Ms. Nashu will visit each member county for part of day during the first few weeks of employment. As the new Health Commissioner will also be starting May 7th and then away for the Association of Ohio Health Commissioner’s combined conference the week of May 14th, Ms. Ermie suggested the visit occur at the end of May. A copy of the contract was not received prior to the meeting and will be included in next month’s consent agenda. On April 23rd and 24th, Ms. Ermie will be attending strategic planning meetings for PHSCO, which will be facilitated by Mid-East Ohio Regional Council (MEORC)

2) Renovation Update: Renovations are almost complete. Staff have been moving into their new spaces and the finishing touches are being added to client areas. Ms. Ermie shared the painting of the back wall will be completed this week. Signage will be ordered and corner guards to protect the walls are expected in April 25.

3) Recent Site Visits: Julie Lauf, Director of Personal Health Services, shared Help Me Grow had a scheduled site visit with Health Families America, the organization who creates the curriculum for the program, to become accredited. The visit began on Sunday and went through Tuesday afternoon. Staff are confident the program will be accredited, however the department will not receive official word for four to six weeks. Ms. Lauf shared several client comments about how the Help Me Grow program has changed their
lives and how much they appreciate the program. The site visitor remarked the staff in the program were a ‘dream team’. Ms. Lauf noted there are other accredited Help Me Grow programs in the state but Henry County’s would be the first that did not receive specific federal funding to complete the process. Ms. Lauf also shared two visits occurred in the Home Health and Hospice program. The first was a Passport survey for our aide program. There were no major corrections and a small number of items that needed to be sent for compliance. The second was an unannounced home health survey, which began on Monday. This survey will be completed this afternoon and the results shared with program management. Char Weber congratulated all staff on their achievements with the visits.

PEOPLE
Approval of Contract for Mark Adams, Health Commissioner, effective May 7, 2018
R30.18
Char Weber moved to approve a three-year contract with Mark Adams, RS, MPH, as the Health Commissioner for Henry County Health Department, effective May 7, 2018. Marilyn Bremer seconded the motion. The motion passed unanimously, resulting in its adoption.

Mr. Adams commented on his excitement on beginning this position and has seen so many positive actions happening at the department, like the recent surveys. He has been impressed with the amount of teamwork and is looking forward to being a part of Henry County.

QUALITY
Henry County Health Department Public Swimming Pool Program Survey Report
Jon Lindsay shared the public swimming pool program survey results were very positive. The program gets surveyed every year and there were no major issues reported. The Ohio Department of Health site visitor was happy with the work being done in the field. Mr. Adams inquired as to how many pools were in the county. Mr. Lindsay shared there are 11 facilities in the county.

FINANCE
Approval of Bills
The Board of Health reviewed March bills. Marilyn Bremer moved the February bills be approved for payment. Sharon Miller seconded the motion. The motion passed unanimously, resulting in its adoption.

Approval of Intrafund Transfers R31.18
Char Weber moved that the Henry County Auditor be requested to make the following Intrafund Transfers:

a. $5,000.00 from 5120-5200-50020 (Salaries) to 5120-5200-50040 (Supplies) – Hospice Restricted
b. $1,000.00 from 5070-5200-50110 (Transfer) to 5070-5200-50200 (Contract) – Reproductive Health
c. $500.00 from 5070-5200-50200 (Contract) to 5070-5200-50040 (Supplies) – Reproductive Health
d. $2,500.00 from 5070-5200-50200 (Contract) to 5070-5200-50020 (Salaries) – Reproductive Health
Ryan Zachrich seconded the motion. The motion passed unanimously, resulting in its adoption.

**Approval of Payment for OPEC-HC Benovation Run-Out Claims and Administration, $96,212.22 R32.18**

Ms. Ermie noted the funds would be paid to New Perspective Asset Management, as the appointed receiver by a Franklin County judge. Should funds remain after all claims are paid, the excess will be given back to the department. Julie McHugh, Fiscal Officer, noted the total amount would be split among programs based on employee’s position and would not come strictly from the general health fund. The department currently has 23 employees who are on the insurance. Ms. McHugh also noted New Perspective Asset Management will channel all claim processing updates through the fiscal department, Ms. McHugh will then provide employees with copies of their paid claims.

Sharon Miller moved to approve the payment of $96,212.22 for run-out claims and administration for OPEC-HC Benovation. Marilyn Bremer seconded the motion. The motion passed unanimously, resulting in its adoption.

*Ryan Zachrich left the meeting at 2:16 p.m.*

**ADJOURNMENT**

There being no further business, Roger Richard called for a motion to adjourn at 2:19 p.m. Marilyn Bremer moved for adjournment, and Char Weber seconded the motion. The motion passed unanimously.

Next meeting is scheduled for Wednesday, May 23, 2018, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

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Roger Richard, President      Joy Ermie, Secretary