



AGENDA

HENRY COUNTY BOARD OF HEALTH MEETING

Wednesday, April 19, 2017

12:30 PM

Vision: To be a public health leader that embraces excellence and collaboration to optimize the health of residents of Henry County and northwest Ohio.

Mission: To improve the quality of life of residents of Henry County and northwest Ohio through health promotion, health education, and disease prevention.

- I. Call to Order and Introduction of Guests
- * II. Election of Officers
 - A. Nominations for President
 - B. Nominations for President Pro-Tempore
 - C. Board Committee Assignments by President
- * III. Approval of Consent Agenda
 - A. Minutes of March 15, 2017, Board of Health meeting
 - B. Management Reports for March 2017:
 - 1. Health Commissioner's Monthly Activity Report
 - 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
 - 3. March 2017 Communicable Disease Report
 - 4. March 2017 Service Statistics Report
 - 5. Performance Management and Accreditation Reports
 - C. Personnel
 - 1. Employment:
 - a. Lisa Herge, RN, intermittent Public Health Nurse 2, Home Health/Hospice, effective 4/3/17
 - b. Lisa Rupp, intermittent Public Health Aide 1, Home Health/Hospice, effective 5/1/17
 - c. Mandy Stumbo, full-time Licensed Practical Nurse, Home Health/Hospice, effective 5/1/17
 - 2. Continuation of Intermittent FML: Jennifer Huber, 4/1/17-4/28/17
 - D. Finance
 - 1. Financial Statements
 - 2. Donations
 - E. Contracts and Agreements:
 - 1. Group Sales Agreement (facility rental) for Human Trafficking Community Event- The Armory (\$398.00)
 - 2. Professional Services Agreement for ICD-10 Coding and OASIS Review Services- PPS Plus Software (\$123.00 per assessment)
 - 3. SFY2018 Contract for Chlamydia/Gonorrhea Screening Project and STD Medications Program- Ohio Department of Health
- IV. Action and Discussion Items
 - A. Health Commissioner's Report

Asterisk (*) indicates where Board action is required.

If you are unable to attend this meeting, please notify Vi Ordaz at 419-591-3011 or vordaz@henrycohd.org.

B. People

- * 1. Resignation for Purposes of Retirement: Jon Lindsay, RS, Director of Environmental Health Services, effective 6/30/17
- * 2. Out of State Travel
 - a. Julie McHugh and Nancy Bannister, Spring 2017 MIP User Group, Fort Wayne, IN, 5/9/17
 - b. Anne Goon, Public Health Improvement Training, Albuquerque, NM, 6/13-6/15/17
- * 3. Creation of full-time Community Health Worker position
- * 4. Creation of part-time (<1,000 hours) Account Clerk 1 position
- * 5. Revised Personnel Policy 3.05: *Vacancies in the Classified Service*
- * 6. Revised Personnel Policy 5.18: *Immunizations*
- * 7. Revised Personnel Policy 3.11: *Probationary Periods*
- * 8. Change Date for June Board of Health Meeting to June 21, 2017

C. Quality

- 1. 2016 Annual Communicable Disease Report and Trends Presentation

D. Growth

- 1. Board of Health Continuing Education: Council of Governments
- 2. Council of Governments Update

E. Finance

- * 1. Payment of Bills
- * 2. Intrafund Transfers
 - a. \$3,000.00 from 5040-5200-51110 (Transfer) to 5040-5200-50050 (Equipment)-PHEP
 - b. \$2,000.00 from 5070-5200-50020 (Salaries) to 5070-5200-50050 (Equipment)-RHWP
 - c. \$50,000.00 from 5030-5200-51110 (Transfer) to 5030-5200-50200 (Contracts)-Hospice
 - d. \$1,500.00 from 5040-5200-50050 (Equipment) to 5040-5200-50040 (Supplies)- PHEP
 - e. \$5,000.00 from 5020-5200-50020 (Salaries) to 5020-5200-50110 (Travel)- Home Health Aide
 - f. \$400.00 from 5080-5200-50020 (Salaries) to 5080-5200-50120 (Other)- IAP
- * 3. 2017 Sliding Fee Scale for Services Supported by Ohio Department of Health
- * 4. Grant Notices of Award and Related Budgets:
 - a. Public Health Emergency Preparedness (7/1/16-6/30/17)- Ohio Department of Health (\$76,690.00)
 - b. Reproductive Health and Wellness (4/1/17-3/31/18)- Ohio Department of Health (\$51,375.00)
 - c. Public Health Emergency Preparedness (7/1/17-6/30/18)- Ohio Department of Health (\$68,109.00)
- * 5. Contracts and Agreements:
 - a. Global Data Vault Disaster Recovery- EK Computer Inc. (\$500.00/month x 1 year)

V. Adjournment

Next meeting is scheduled for Wednesday, May 24, 2017, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

Action items are indicated by *.

For quorum purposes, please contact Vi Ordaz at vordaz@henrycohd.org or (419) 599-5545 if you are unable to attend the meeting.