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Anne Goon, MS, RD, LD, Health Commissioner

HENRY COUNTY BOARD OF HEALTH MEETING

Held Wednesday, April 19, 2017

Board Members Present

Roger Richard, President
Marilyn Bremer, RN
Doug Lindsey, MD
Char Weber
Al Wiederwohl

Staff Present

Anne Goon, MS, RD, LD, Health Commissioner
Joy Ermie, MPH, Director of Community Health Services
Jon Lindsay, RS, Director of Environmental Health Services
Julie McHugh, Fiscal Officer
Viola Ordaz, Office Manager

Public Present

Bob Hastedt, County Commissioner

CALL TO ORDER AND INTRODUCTION OF GUESTS

Roger Richard, President, called the Board of Health meeting to order at 12:37 p.m. The meeting was held in Conference Room A of the Henry County Health Department. A quorum was present.

ELECTIONS OF OFFICERS AND COMMITTEE ASSIGNMENTS

Roger Richard opened the floor for nominations for Board President. Char Weber moved to appoint Roger Richard. Marilyn Bremer seconded the motion. The motion passed unanimously.

Roger Richard opened the floor for nominations for Board President Pro-Tempore. Char Weber moved to appoint Joel Miller. Marilyn Bremer seconded the motion. The motion passed unanimously.

Roger Richard, President, appointed Joel Miller and Char Weber to the Personnel/Finance/Audit Committee, in addition to himself.

APPROVAL OF CONSENT AGENDA R21.17

Dr. Doug Lindsay moved to approve the consent agenda, consisting of the following items:

- A. Minutes of March 15, 2017, Board of Health meeting
- B. Management Reports for March 2017:
 1. Health Commissioner's Monthly Activity Report
 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
 3. March 2017 Communicable Disease Report
 4. March 2017 Service Statistics Report
 5. Performance Management and Accreditation Reports

C. Personnel

1. Employment

- a. Lisa Herge, RN, intermittent Public Health Nurse 2, Home Health/Hospice, effective 4/3/17, at an hourly rate of \$25.85
 - b. Lisa Rupp, intermittent Public Health Aide 1, Home Health/Hospice, effective 5/1/17, at an hourly rate of \$10.25
 - c. Mandy Stumbo, full-time Licensed Practical Nurse, Home Health/Hospice, effective 5/1/17, at an hourly rate of \$18.25
2. Continuation of Intermittent FML: Jennifer Huber, 4/1/17-4/28/17
Ms. Huber has been recertified for an additional 63 hours of intermittent leave for April 1-28, 2017.

D. Finance

1. Financial Statements

The total cash balance for all funds combined for March 2017 increased by \$338,936.81 to \$3,402,873.22. The general fund balance was \$1,861,466.34 at the end of March, an increase of \$378,198.30 from February. The general fund balance ended March with 13 months of operating reserves (306% of the 2017 minimum fund balance goal).

2. Donations

Donations totaling \$545.00 for the benefit of Hospice and \$30.00 for the benefit of Help Me Grow were received during March.

E. Contracts and Agreements:

1. Group Sales Agreement (facility rental) for Human Trafficking Community Event- The Armory (\$398.00)

The Armory is being rented to host the Human Trafficking Community Training Event on June 6, 2017, as funded by the Human Trafficking grant from the Ohio Children's Trust Fund.

2. Professional Services Agreement for ICD-10 Coding and OASIS Review Services- PPS Plus Software (\$123.00 per assessment)

The ICD-10 Coding and OASIS review agreement is designed to optimize coding and reimbursement for Home Health services. These services will cost \$123.00 per assessment, in addition to fees for other professional services (e.g., data scrubbing) being provided by PPS Plus through previously-approved agreements.

3. SFY 2018 Contract for Chlamydia/Gonorrhea Screening Project and STD Medications Program- Ohio Department of Health (ODH)

Through the Ohio Sexually Transmitted Disease (STD) Medications Program, the Health Department will continue to receive federally- or state-funded medications to treat patients who have tested positive for STDs. The medications will be provided to patients at no charge. As required by Ohio Revised Code, Henry County Health Department will report diagnosis and treatment of STDs to ODH. The effective period is July 1, 2017, through June 30, 2018.

Al Wiederwohl seconded the motion. The motion passed unanimously.

ACTION AND DISCUSSION ITEMS

Health Commissioner's Report:

Commissioner Goon provided updates on important activities completed during the past 30 days and/or occurring in the next 30 days:

1. Service Awards: Ms. Goon announced the annual service recognition luncheon was held on April 3, 2017. This year, honorees (8 employees and 1 Board of Health

member) had 95 combined years of service. Dr. Lindsey was presented with a certificate recognizing his five years of service on the Board.

2. District Advisory Council (DAC) Annual Meeting: The annual DAC meeting was held March 28, 2017. Char Weber was appointed to a 5-year term on the Board of Health.
3. Four County Help Me Grow Partnership: Ms. Goon shared the Four County Help Me Grow Partnership as the topic of her poster presentation at the Open Forum for Quality Improvement in Public Health on April 20, 2017. Central Intake and Referral was the first program component regionalized by the four-county partnership several years ago. Fulton County Board of Developmental Disabilities provides these intake and referral services for Defiance, Fulton, Henry, and Williams counties. Due to changes at the state level, Central Intake and Referral is now going to be known as *Bold Beginning!* Home visiting services was the second program component regionalized by the partnership, with Henry County Health Department providing these services in all four counties through a contract with ODH. The partnership has met twice over the past several months to work through the state's separation of the three components of the Help Me Grow program. The partners have agreed to Defiance County Family and Children First Council submitting a single 4-county grant application for Early Intervention/Part C service coordination for state fiscal year 2018. Defiance County Family and Children First Council will then contract with each county's Board of Developmental Disabilities to provide these services. As a result, Henry County Health Department will no longer provide Early Intervention/Part C service coordination services. Hope Services Superintendent Steve Tucker, Family & Children First Council Coordinator Connie Parker, and Ms. Goon have begun the process of transitioning service coordination and service coordinators Allyson Smith and Tamara Segrist to Hope Services. The transition will become effective July 1, 2017.

Jon Lindsay joined the meeting at 12:41 pm.

PEOPLE

Acceptance of Resignation Retirement of Jon Lindsay, RS, Director of Environmental Health Services, effective June 30, 2017, and Intention to Re-hire to Same Position R22.17

Ms. Goon reported Jon Lindsay has submitted his letter of resignation for the purposes of retirement, effective June 30, 2017. He has indicated an interest in being rehired in the same position, effective July 6, 2017. Ms. Goon encouraged the Board to consider rehiring Mr. Lindsay in the same position, as sanitarian positions are very challenging to fill throughout Ohio. She noted that Ohio Revised Code requires the Board of Health to provide public notice at least 60 days in advance of such employment action and to hold a public hearing no less than 15 days prior to the effective date of such re-employment.

Char Weber moved to accept Jon Lindsay's resignation for purposes of retirement and to proceed with the necessary public notice requirements to rehire him to the same position. Marilyn Bremer seconded the motion. The motion passed unanimously.

Approval of Out of State Travel R23.17

Dr. Lindsey moved to approve the following out-of-state travel:

1. Julie McHugh and Nancy Bannister, Spring 2017 MIP User Group, Fort Wayne, IN, May 9, 2017
2. Anne Goon, Public Health Improvement Training, Albuquerque, NM, June 13-15, 2017
Registration and lodging expenses are being covered by the conference sponsor, since

Ms. Goon and Marianne Shawley will be presenting a breakout session.

Al Wiederwohl seconded the motion. The motion passed unanimously, resulting in its adoption.

Creation of Full-time Community Health Worker Position R24.17

Ms. Goon requested the Board's creation of a full-time Community Health Worker (CHW) position and presented the proposed position description, noting that funds were included in the 2017 budget for this position. Creating care coordination services through the use of Community Health Worker(s) is one action step in the Community Health Improvement Plan to increase access to healthcare services in Henry County.

Joy Ernie, Director of Community Health Services, shared that a Community Health Worker (CHW) is a liaison between a patient and his/her healthcare provider to reduce barriers to improved health. A CHW can assist individuals with obtaining needed social and/or medical services (e.g., transportation, translation, food assistance, smoking cessation services). Desired outcomes would include reducing medically unnecessary emergency room visits, medication non-compliance, and missed medical appointments.

The CHW position would be funded through several mechanisms:

1. CHW Job Development stipend from the Hospital Council of Northwest Ohio- The Health Department has applied for a \$20,000 funding stipend to help support the CHW position for its first year. If selected for this stipend, the Health Department would need to have a full-time CHW in place by late June 2017 to provide services to adults with Medicaid who have one or more chronic diseases.
2. Medicaid Administrative Claiming (MAC) reimbursement- The Health Department currently participates in Ohio's MAC process and receives approximately \$30,000-40,000 annually for its Public Health claiming unit. These funds could be used to help support the CHW position after the first year.
3. Northwest Ohio Pathways HUB contract- This HUB program has already negotiated contracts with Medicaid Managed Care contracts for CHW services. Contracting through the HUB would allow the Health Department to receive referrals for eligible Medicaid patients, access to prescribed assistance pathways for various diagnoses, and Medicaid reimbursement when specific patient outcomes are achieved. This would allow the position to sustain itself after becoming established.

One staff member (Susan Davis) received a scholarship to attend the certified CHW training. Since CHWs must be overseen by a nurse, the Health Department was allowed to send Julie Saputo, RN, to audit the course and increase the agency's understanding of what CHWs can do.

Char Weber asked if the CHW would be limited to serving individuals with Medicaid. Noting that the CHW Job Development stipend requires the position to be focused on serving adults on Medicaid with chronic diseases, it does not preclude the CHW from assisting other low-income individuals. Once the care coordination services are established, CHW referrals would likely come from physicians' offices, hospitals, and other providers.

Char Weber moved to approve the creation of a full-time Community Health Worker position. Marilyn Bremer seconded the motion. The motion passed unanimously.

Creation of Part-time (<1,000 hours) Account Clerk 1 Position R25.17

Ms. Goon presented a proposed position description and requested the Board's creation of a part-time Account Clerk 1 position to work less than 1,000 hours annually. Noting that Ms. Huber's extended intermittent Family Medical Leave has resulted in more work being shifted to other staff and some duties not being completed at all, part-time assistance is needed to keep up with current performance expectations. Additionally, several retirements among fiscal staff are possible within

the next 6 to 24 months, resulting in the need for succession planning for the future.

Char Weber moved to approve the creation of a part-time Account Clerk I position to work fewer than 1,000 hours annually. Marilyn Bremer seconded the motion. The motion passed unanimously.

Approval of Revised Personnel Policy 3.05: Vacancies in the Classified Service R26.17

Ms. Goon shared that Office Manager Viola Ordaz and she have been reviewing and updating the Personnel Policy Manual with assistance from Clemans Nelson and Associates Inc. as appropriate. Many changes are minor, involving corrections of grammatical or typographical errors, eliminating ORC references that are no longer applicable, and the like. Policies with more significant changes are being brought to the Board for approval during the revision process. The entire updated Personnel Policy Manual will come to the Board (hopefully in June) for its approval.

Personnel Policy 3.05 *Vacancies* has been updated to clarify posting requirements for vacancies. Vacant positions must normally be posted internally for five days. The change removes this posting requirement when a position is to be filled by a current employee. Dr. Lindsay asked if this change would affect the availability of the job. Noting that this situation would arise only when an employee is retiring from a position and the Health Commissioner and Board wish to re-appoint the individual to the same position, Ms. Goon reported that this question was discussed with Clemans Nelson and Associates, who indicated that it is an allowable hiring practice. It would not preclude the vacant position from being posted if the Health Commissioner and Board wish to consider other internal candidates.

Marilyn Bremer moved to approve revised Personnel Policy 3.05. Char Weber seconded the motion. The motion passed unanimously, resulting in its adoption.

Approval of Revised Personnel Policy 5.18: Immunizations R27.17

Personnel Policy 5.18 *Immunizations* currently states the Board of Health shall determine which immunizations will be offered at no charge to employees and their immediate family members who do not have health insurance. (Ms. Goon noted that the Health Department bills insurance for vaccinations for employees and family members with health insurance coverage.) However, the Board had not previously made such a determination. Therefore, Ms. Goon asked Julie Lauf, Director of Personal Health Services, to develop a list of required and recommended immunizations for health district staff. This guidance places staff into three risk groupings based on their likelihood of exposure to blood borne pathogens and other communicable diseases. Group 1 and 2 employees have the most risk of exposure to blood borne pathogens and are required to complete the hepatitis B vaccination series or to show proof of series completion, whereas Group 3 employees have the lowest risk of exposure and are not required to complete the hepatitis B vaccination series. The Board of Health would cover the expense for those staff required to complete the hepatitis B series but lacking health insurance coverage to pay for it.

Dr. Lindsey moved to approve the guidance proposed by Ms. Lauf, outlining Group 1 and Group 2 employees will be offered the hepatitis B vaccination series at no charge if they do not have health insurance. Personnel Policy 5.18 is being revised to include this guidance. Al Wiederwohl seconded the motion. The motion passed unanimously, resulting in its adoption.

Approval of Revised Personnel Policy 3.11: Probationary Periods R28.17

Char Weber moved the adoption of the following resolution:

Whereas, the General Health District must establish probationary periods, and

Whereas prior probationary periods were defined by Department of Administrative Services (DAS) rules, and

Whereas the Ohio General Assembly has removed the power of DAS to prescribe rules for counties and General Health Districts;

Therefore, be it resolved, by the District Board of Health of Henry County, Ohio, that Personnel Policy 3.11 *Probationary Periods* be revised to change the probationary period to one (1) year from date of hire for individuals newly hired or promoted into a full-time or part-time classified positions with the Health District on or after April 19, 2017. Employees hired or promoted to full-time or part-time classified positions prior to April 19, 2017, shall complete a probationary period of 180 days, as outlined in the previous version of Personnel Policy 3.11. Employees appointed to unclassified (i.e., intermittent or temporary) positions do not serve a probationary period since they serve at the will of the Board of Health.

Marilyn Bremer seconded the motion, and the motion passed unanimously resulting in its adoption.

Dr. Doug Lindsey stepped out of meeting at 1:16 pm prior to the vote on R28.17.

Date Change for June Board of Health Meeting

Ms. Goon requested the date for the June Board meeting be moved from June 14, 2017, to June 21 due to her travel to the Public Health Improvement Training in Albuquerque, NM, from June 13-15, 2017. All Board members were in agreement to move the meeting.

Dr. Doug Lindsey returned to meeting at 1:18pm.

QUALITY

2016 Annual Communicable Disease Report and Trends Presentation

Ms. Goon shared Renuka Grover, former 6-Pact Epidemiologist, prepared this annual report. Health Department communicable disease nursing staff received and investigated 354 disease reports in 2016. Of those, 141 met the criteria to be confirmed, suspect, or probable cases. Two outbreaks were investigated: 1) An outbreak of *Campylobacter jejuni* involving 2 adults, with raw milk from a dairy farm deemed the source of exposure, and 2) An outbreak of pertussis (whooping cough), with 1 confirmed and 5 suspect cases. Rates of campylobacteriosis, chlamydia, and hepatitis C continue to slowly climb. The Hepatitis C increase may be related to increased IV drug use, including heroin use. As a result of the accreditation process, Ms. Goon reported that the Health Department's communicable disease nurses visited all physicians' offices in the county to educate them regarding Ohio's communicable disease reporting requirements. These staff will be visiting all nursing facilities in 2017 to strengthen relationships with these mandatory disease reporters and to inform them how to properly report communicable disease and outbreaks.

Bob Hastedt left the meeting at 1:23pm.

GROWTH

Board of Health Continuing Education: Council of Governments

The Board viewed a pre-recorded education session on *Council of Governments* presented by Ms. Goon and Natalie Lupi, Executive Director of the Mid East Ohio Regional Council (MEORC), a Council of Governments serving 18-county Boards of Developmental Disabilities. Ms. Goon outlined the foundational public health services that health departments need to provide everywhere in order for the public health system to work anywhere. The presentation also reviewed multiple reasons health departments should consider providing these foundational services through shared services arrangements, especially if they serve small cities/counties or have limited resources. Ms. Lupi explained that a Council of Governments (COG) is one type of shared services arrangement used by many governmental entities in Ohio. A COG can study and come up with solutions to governmental problems that its members share, including matters affecting health,

safety, welfare, education, economic conditions, or regional development.

Council of Governments Update

Ms. Goon shared the Council of Government (COG) feasibility pilot study completed through a research grant from the OSU Center for Public Health Practice (using funds secured by the Ohio Departments. of Health and Higher Education). Based upon the 6-Pact's LGIF study in 2014-2015, the anticipated cost of developing a robust public health shared services Council of Governments was approximately \$1.3 million, making it cost-prohibitive for the 6-Pact to implement. Working with Mid East Ohio Regional Council (MEORC), a "hybrid" model was identified as a more cost effective and efficient way of creating a COG. The 6-Pact COG could be started with just one employee and purchase needed "back office" services from another COG, such as MEORC. The anticipated cost of starting a hybrid public health COG would be approximately \$145,000, making implementation much more possible. If this type of COG is pursued, the 6-Pact would initially focus on one limited area, such as accreditation support. Ms. Goon stated there are two ways to fund this "hybrid COG"- equal allocation of costs and capitated allocation of costs between members.

At the conclusion of the 6-Pact health commissioner' meeting with MEORC leaders on March 27, the group committed to presenting the new COG model to their Board of Health for discussion and a determination of which Boards would be ready to move forward with implementation. Ohio Revised Code requires a minimum of two governmental entities/political subdivisions to establish a Council of Governments.

Char Weber asked if a full-time COG executive director would be necessary if only two entities established the COG, in order to make it more financially feasible. Ms. Goon stated the COG members would need to decide if a full-time position would be needed. The COG members establish bylaws, which dictate how new member can join in the future. They also determine the services that they want the COG to provide, when new positions are needed, and how costs will be shared. \$25,000 was previously approved by the Board in the 2017 budget appropriations for the creation of the COG.

Ms. Goon stated the Board will be asked to make two decisions at its May meeting: 1) if the Board will be involved in establishing a public health shared services Council of Governments, and 2) the level of funding it is willing to commit for the first year. Leaders at the Ohio Department of Health have been supportive of the 6-Pact's efforts to establish a public health COG and funding in the current proposed state related to health department mergers and consolidations may be available to assist the 6-Pact.

Char Weber inquired if discussion could be tabled until next month. Ms. Goon stated a formal decision would be requested at the May meeting. Ms. Weber shared she agreed with the idea but was concerned about if it would create more work for both the Health Commissioner and other staff. Dr. Lindsey asked if the COG would save money overall and provide better services to the community. Char Weber shared providing services is more important than saving funds. Dr. Lindsay agreed but was concerned if Henry County Health Department would be taking on a majority of the cost if others do not join the COG in addition to the expenses the department currently has.

Board members indicated a desire to move forward with creating a public health COG. Formal action will be taken at the May 24, 2017, meeting.

Marilyn Bremer left the meeting at 1:51 pm.

FINANCE

Approval of Bills

The Board of Health reviewed March bills. Dr. Lindsey moved the March bills be approved for payment. Al Wiederwohl seconded the motion. The motion passed unanimously, resulting in its adoption.

Approval of Intrafund Transfers R29.17

Dr. Lindsey moved that the Henry County Auditor be requested to make the following Intrafund Transfers:

1. \$3,000.00 from 5040-5200-51110 (Transfer) to 5040-5200-50050 (Equipment)-PHEP
2. \$2,000.00 from 5070-5200-50020 (Salaries) to 5070-5200-50050 (Equipment)-RHWP
3. \$50,000.00 from 5030-5200-51110 (Transfer) to 5030-5200-50200 (Contracts)- Hospice
4. \$1,500.00 from 5040-5200-50050 (Equipment) to 5040-5200-50040 (Supplies)- PHEP
5. \$5,000.00 from 5020-5200-50020 (Salaries) to 5020-5200-50110 (Travel)- Home Health Aide
6. \$400.00 from 5080-5200-50020 (Salaries) to 5080-5200-50120 (Other)- IAP

Char Weber seconded the motion. The motion passed unanimously, resulting in its adoption.

Adoption of 2017 Sliding Fee Scale for Services Supported by Ohio Department of Health R30.17

Char Weber moved to approve the 2017 Sliding Fee Scale for services supported with grant funds from Ohio Department of Health (i.e., Reproductive Health and Wellness Program). The sliding fee scale is revised annually and published in the Federal Register. The scale is used to determine the fee clients must pay for services, based on family size and income.

Henry County Health Department Sliding Fee Scale 2017 - Ohio Department of Health									
Assessed Rate	Household Size								
	1	2	3	4	5	6	7	8	
annual	\$ 12,060	\$ 16,240	\$ 20,420	\$ 24,600	\$ 28,780	\$ 32,960	\$ 37,140	\$ 41,320	
0% monthly	\$ 1,005	\$ 1,353	\$ 1,702	\$ 2,050	\$ 2,386	\$ 2,747	\$ 3,095	\$ 3,443	
weekly	\$ 232	\$ 312	\$ 393	\$ 473	\$ 553	\$ 634	\$ 714	\$ 795	
annual	\$ 12,061 - \$ 18,582	\$ 16,241 - \$ 22,329	\$ 20,421 - \$ 26,877	\$ 24,601 - \$ 33,824	\$ 28,781 - \$ 39,572	\$ 32,961 - \$ 45,319	\$ 37,141 - \$ 51,067	\$ 41,321 - \$ 56,814	
20% monthly	\$ 1,008 - \$ 1,381	\$ 1,354 - \$ 1,880	\$ 1,703 - \$ 2,339	\$ 2,051 - \$ 2,818	\$ 2,399 - \$ 3,287	\$ 2,748 - \$ 3,770	\$ 3,096 - \$ 4,258	\$ 3,444 - \$ 4,734	
weekly	\$ 232 - \$ 318	\$ 312 - \$ 428	\$ 394 - \$ 539	\$ 474 - \$ 649	\$ 554 - \$ 760	\$ 635 - \$ 871	\$ 715 - \$ 981	\$ 796 - \$ 1,092	
annual	\$ 18,583 - \$ 21,104	\$ 22,330 - \$ 28,418	\$ 26,878 - \$ 35,734	\$ 33,825 - \$ 43,949	\$ 39,573 - \$ 50,364	\$ 45,320 - \$ 57,679	\$ 51,068 - \$ 64,994	\$ 56,815 - \$ 72,309	
40% monthly	\$ 1,382 - \$ 1,758	\$ 1,881 - \$ 2,307	\$ 2,340 - \$ 2,877	\$ 2,819 - \$ 3,587	\$ 3,298 - \$ 4,196	\$ 3,777 - \$ 4,806	\$ 4,256 - \$ 5,415	\$ 4,735 - \$ 6,025	
weekly	\$ 319 - \$ 485	\$ 429 - \$ 548	\$ 540 - \$ 686	\$ 650 - \$ 827	\$ 761 - \$ 968	\$ 872 - \$ 1,108	\$ 982 - \$ 1,249	\$ 1,093 - \$ 1,390	
annual	\$ 21,105 - \$ 25,627	\$ 28,428 - \$ 34,509	\$ 35,735 - \$ 43,382	\$ 43,950 - \$ 52,274	\$ 50,365 - \$ 61,157	\$ 57,680 - \$ 70,839	\$ 64,995 - \$ 79,922	\$ 72,310 - \$ 87,884	
60% monthly	\$ 1,758 - \$ 2,135	\$ 2,308 - \$ 2,875	\$ 2,878 - \$ 3,615	\$ 3,568 - \$ 4,355	\$ 4,197 - \$ 5,095	\$ 4,887 - \$ 5,836	\$ 5,416 - \$ 6,576	\$ 6,026 - \$ 7,316	
weekly	\$ 486 - \$ 482	\$ 547 - \$ 583	\$ 687 - \$ 833	\$ 828 - \$ 1,004	\$ 969 - \$ 1,178	\$ 1,189 - \$ 1,348	\$ 1,250 - \$ 1,517	\$ 1,391 - \$ 1,688	
annual	\$ 25,628 - \$ 30,149	\$ 34,510 - \$ 40,599	\$ 43,393 - \$ 51,049	\$ 52,275 - \$ 61,499	\$ 61,158 - \$ 71,948	\$ 70,040 - \$ 82,399	\$ 78,923 - \$ 92,949	\$ 87,806 - \$ 103,299	
80% monthly	\$ 2,136 - \$ 2,512	\$ 2,876 - \$ 3,382	\$ 3,616 - \$ 4,253	\$ 4,356 - \$ 5,124	\$ 5,096 - \$ 5,995	\$ 5,837 - \$ 6,866	\$ 6,577 - \$ 7,737	\$ 7,317 - \$ 8,607	
weekly	\$ 493 - \$ 579	\$ 664 - \$ 788	\$ 834 - \$ 981	\$ 1,005 - \$ 1,182	\$ 1,176 - \$ 1,383	\$ 1,347 - \$ 1,584	\$ 1,518 - \$ 1,785	\$ 1,689 - \$ 1,986	
annual	\$ 30,150 - \$ 40,580	\$ 40,580 - \$ 48,880	\$ 51,050 - \$ 61,500	\$ 61,500 - \$ 71,950	\$ 71,950 - \$ 82,400	\$ 82,400 - \$ 92,850	\$ 92,850 - \$ 103,300	\$ 103,300 - \$ 113,750	
100% monthly	\$ 2,513 - \$ 3,383	\$ 3,383 - \$ 4,254	\$ 4,254 - \$ 5,125	\$ 5,125 - \$ 5,996	\$ 5,996 - \$ 6,867	\$ 6,867 - \$ 7,738	\$ 7,738 - \$ 8,609	\$ 8,609 - \$ 9,480	
weekly	\$ 580 - \$ 781	\$ 781 - \$ 982	\$ 982 - \$ 1,183	\$ 1,183 - \$ 1,384	\$ 1,384 - \$ 1,585	\$ 1,585 - \$ 1,786	\$ 1,786 - \$ 1,987	\$ 1,987 - \$ 2,188	

FOR FAMILY UNITS WITH MORE THAN 8 MEMBERS, ADD \$4,188 FOR EACH ADDITIONAL FAMILY MEMBER.
SERVICES WILL NOT BE DENIED DUE TO INABILITY TO PAY.
BASED ON REVISED CSA POVERTY GUIDELINES PUBLISHED IN THE FEDERAL REGISTER ON 01/27/17

Date: 4/18/2017 Project#: 0351061RH0213 Project Name: Reproductive Health and Wellness
County: Henry Agency Name: Henry County Health Department

Al Wiederwohl seconded the motion. The motion passed unanimously.

Acceptance of Grant Notices of Award and Related Budgets R31.17

Dr. Doug Lindsay moved to accept the following Notices of Award (NOA) and the related program budgets:

1. Public Health Emergency Preparedness (7/1/16-6/30/17)- Ohio Department of Health (\$76,690.00)
This revised NOA restores funds used for Zika response back to the Public Health Emergency Preparedness grant for SFY2017 (July 1, 2016-June 30, 2017).
2. Reproductive Health and Wellness (4/1/17-3/31/18)- Ohio Department of Health (\$51,375.00)
This NOA for grant year April 1, 2017-March 31, 2018 provides \$51,375.00, for Reproductive Health and Wellness Program services in Henry County.
3. Public Health Emergency Preparedness (7/1/17-6/30/18)- Ohio Department of Health (\$68,109.00)
This NOA provides \$62,519.00 to fund Public Health Emergency Preparedness efforts in Henry County for SFY2018 grant period (7/1/17-6/30/18).

Char Weber seconded the motion. The motion passed unanimously, resulting in its adoption.

Approval of Contract R32.17

Char Weber moved to approve the following contract:

1. Global Data Vault Disaster Recovery- EK Computers Inc. (\$500.00/month x 1 year)
To meet federal HIPAA security and privacy requirements, a disaster recovery plan for the Health District’s computer network is needed. The current procedure of using tape backups for storing server data has significant limitations. Based on recommendations from outside privacy counsel and security consultants, a cloud-based data recovery service was recommended as the best option to optimize timely restoration of health department data and services (within four hours). Public Health Emergency Preparedness grant funds are available to cover three months of service, since this data recovery service is one aspect of the agency’s Continuity of Operations Plan (COOP). The ongoing costs would be shared between all programs. Char Weber asked if the \$6,000 per year pricing is guaranteed and if these costs could increase. Julie McHugh, Fiscal Officer, shared the costs could change based on use. Ms. Goon noted the current pricing is guaranteed for just this first year. Dr. Lindsey asked about the possibility of removing the tape backup process. Ms. Goon stated that the tape backup process would become unnecessary.

Dr. Lindsey seconded the motion. The motion passed unanimously, resulting in its adoption.

ADJOURNMENT

There being no further business, Roger Richard called for a motion to adjourn at 2:16 pm. Char Weber moved for adjournment, and Al Wiederwohl seconded the motion. The motion passed unanimously.

The next regular Board of Health meeting was scheduled for Wednesday, May 24, 2017, at 12:30 p.m.

Roger Richard, President

Anne Goon, Secretary