



## AGENDA

### HENRY COUNTY BOARD OF HEALTH MEETING

Wednesday, December 14, 2016

12:30 PM

**Vision:** To be a public health leader that embraces excellence and collaboration to optimize the health of residents of Henry County and northwest Ohio.

**Mission:** To improve the quality of life of residents of Henry County and northwest Ohio through health promotion, health education, and disease prevention.

- I. Call to Order and Introduction of Guests
- \* II. Approval of Consent Agenda
  - A. Minutes of November 16, 2016, Board of Health meeting
  - B. Management Reports for November 2016:
    - 1. Health Commissioner's Monthly Activity Report
    - 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
    - 3. November 2016 Communicable Disease Report
    - 4. November 2016 Service Statistics Report
    - 5. Performance Management and Accreditation Reports
  - C. Personnel
    - 1. Employment: Amberly Abbott, RN, intermittent PHN 2, Home Health/Hospice, effective 12/8/16
    - 2. Resignation: Cheryl Chupa, RN, Home Health/Hospice, effective 12/2/16
  - D. Financial Statements
  - E. Contracts and Agreements:
    - 1. Personal Service Contract for American Sign Language Interpretation- Cindy Gustwiller
    - 2. Personal Service Contract for Spanish Translation- Alysa Short
    - 3. Personal Service Contract for Spanish Interpretation- Adriana Lopez
- III. Action and Discussion Items
  - A. Health Commissioner's Report
  - B. People
    - 1. Recognition of Service Milestone- Doug Lindsey, MD
    - 2. Recognition of Board Continuing Education Achievement
  - C. Quality
    - \* 1. Third and Final Reading- Proposed Food Fees for 2017-2018 license year
  - D. Finance
    - \* 1. Payment of Bills
    - \* 2. Intrafund Transfers
      - a. \$12,000.00 from 5030-5200-51110 (Transfer) to 5030-5200-50350 (PERS)-Hospice
      - b. \$20,000.00 from 5030-5200-51110 (Transfer) to 5030-5200-50120 (Other) – Hospice

Asterisk (\*) indicates where Board action is required.

If you are unable to attend this meeting, please notify Vi Ordaz at 419-591-3011 or [vordaz@henrycohd.org](mailto:vordaz@henrycohd.org).

- c. \$10,000.00 from 5000-5200-50040 (Supplies) to 5000-5200-50120 (Other) – Health Department
- d. \$4,000.00 from 5000-5200-50040 (Supplies) to 5000-5200-50110 (Travel) – Health Department
- e. \$125.00 from 5000-5200-50200 (Contracts) to 5000-5200-50520 (Insurance) – Health Department
- f. \$500.00 from 5050-5200-50040 (Other) to 5050-5200-50620 (Insurance) – Environmental Health
- g. \$3,800.00 from 5040-5200-51110 (Transfer) to 5040-5200-50020 (Salaries) - PHEP
- \* 3. Operational Budget for 2017
- \* 4. Acceptance of Donations
- \* 5. Notice of Award and Related Budget:
  - a. Ohio Human Trafficking Prevention Project Grant- Ohio Children’s Trust Fund (\$15,000.00)
- \* 6. Contracts and Agreements:
  - a. Contract/Agreement Program Application for Family Caregiver Support Program Application for Program Years 2017-2018- Area Office on Aging
- IV. Board of Health Continuing Education: *Ethical Decision Making*
- \* V. Executive Session: Employment and Compensation of Public Employees
- V1. Adjournment

Next meeting is scheduled for Wednesday, January 18, 2017, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

Action items are indicated by \*.

For quorum purposes, please contact Vi Ordaz at [vordaz@henrycohd.org](mailto:vordaz@henrycohd.org) or (419) 599-5545 if you are unable to attend the meeting.