



AGENDA

HENRY COUNTY BOARD OF HEALTH MEETING

Wednesday, February 15, 2017

12:30 PM

Vision: To be a public health leader that embraces excellence and collaboration to optimize the health of residents of Henry County and northwest Ohio.

Mission: To improve the quality of life of residents of Henry County and northwest Ohio through health promotion, health education, and disease prevention.

- I. Call to Order and Introduction of Guests
- * II. Approval of Consent Agenda
 - A. Minutes of January 18, 2017, Board of Health meeting
 - B. Management Reports for January 2017:
 1. Health Commissioner's Monthly Activity Report
 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
 3. January 2017 Communicable Disease Report
 4. January 2017 Service Statistics Report
 5. Performance Management and Accreditation Reports
 - a. 2016 Incident Report Summary
 - b. 2016 Performance Measure Results
 - C. Personnel
 1. Employment: Margaret Buttermore, part-time Service Coordinator/Home Visitor, effective 3/6/17
 2. Promotion:
 - a. Joy Ermie, MPH, from part-time Health Educator/Public Information Officer to full-time Director of Community Health Services, effective 2/16/17
 - b. Megan Burill, from intermittent Home Health Aide to part-time Service Coordinator/Home Visitor, effective 2/27/17
 3. Resignation: Christine Davidson, Service Coordinator/Home Visitor, effective 2/2/17
 4. Intermittent FML Approval: Jennifer Huber, 1/3-2/17/17
 - D. Finance
 1. Financial Statements
 2. Donations
 - E. Contracts and Agreements:
 1. Subgrant Agreement for Human Trafficking Awareness Campaign and Trainings- Ohio Children's Trust Fund (\$15,000.00)
 2. Renewal of License Agreement with Skillsoft e-learning solution provider (\$4,516.98)
 3. Agreement for Personal Services for Ohio Youth Occupant Protection Conference- Ohio Department of Health (\$350.00)
 4. Nursing Facility Services Agreement for Hospice Services- Genacross Lutheran Services
 5. Engagement Letter for Preparation of Medicare Cost Report for Home Health and Hospice programs- VonLehman CPA & Advisory Firm (\$5,600)

Asterisk (*) indicates where Board action is required.

If you are unable to attend this meeting, please notify Vi Ordaz at 419-591-3011 or vordaz@henrycohd.org.

6. Nursing Facility Services Agreement (one-time) for Hospice Services- White House County Manor

III. Action and Discussion Items

A. Health Commissioner's Report

B. People

- * 1. Creation of Additional LPN position for Home Health/Hospice Program

C. Quality

- * 1. Strategic Plan- Annual Report for 2016

D. Finance

- * 1. Payment of Bills

- * 2. Budgetary Increases in Revenue and Appropriations

- a. Appropriation- Home Health Aide (due to need to transfer excess fund balance):
5020-5200-51110 (Transfer) from \$0.00 to \$60,000.00 (increase of \$60,000.00)

- * 3. Cash Transfer

- a. \$15,000.00 from 5000-5200-51110 Appropriation (Transfer-Health) to 5050-5200-40490 Revenue (Transfer-Environmental)

- b. \$53,520.00 from 5020-5200-51110 Appropriation (Transfer- Home Health Aide) to 5000-52000-40490 Revenue (Transfer-Health)

- * 4. Schedule March Personnel/Audit/Finance Committee Meeting

IV. Board of Health Continuing Education: Public Health 3.0

- * V. Executive Session: Employment and Compensation of Public Employees

VI. Adjournment

Next meeting is scheduled for Wednesday, March 15, 2017, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

Action items are indicated by *.

For quorum purposes, please contact Vi Ordaz at vordaz@henrycohd.org or (419) 599-5545 if you are unable to attend the meeting.