



AGENDA

HENRY COUNTY BOARD OF HEALTH MEETING

Wednesday, February 17, 2016

12:30 PM

Vision: To be a public health leader that embraces excellence and collaboration to optimize the health of residents of Henry County and northwest Ohio.

Mission: To improve the quality of life of residents of Henry County and northwest Ohio through health promotion, health education, and disease prevention.

- I. Call to Order and Introduction of Guests
- * II. Approval of Consent Agenda
 - A. Minutes of January 13, 2016, Board of Health meeting
 - B. Management Reports for January 2016:
 - 1. Health Commissioner's Monthly Activity Report
 - 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
 - 3. January 2016 Communicable Disease Report
 - 4. January 2016 Service Statistics Report
 - 5. Performance Management Report
 - a. Review of 2015 Governance Activities
 - 6. Accreditation Report
 - C. Personnel items:
 - 1. Employment:
 - a. Vickie Barber, part-time Home Health Aide, effective 2/22/16
 - b. Melissa Bostelman, part-time Help Me Grow Service Coordinator/Home Visitor, effective 3/7/16
 - 2. FML Approval: Pamela Miller, 1/12-2/16/16 (extension)
 - D. Financial Statements
 - E. Contracts and Agreements:
 - 1. Personal Service Contract for Spanish Interpretation Services for 2016- Alberto Vizuet (\$30.00 per hour; \$4,000.00 max per calendar year)
 - 2. Renewal of License Agreement with Skillsoft e-learning solution provider (\$3,433.61)
 - 3. Nursing Services Agreement for Infusion Administration- Dohmen Life Science Services LLC (\$140.00 per nursing visit)
 - 4. Affiliation Agreement for dietetic internship program- Bowling Green State University
 - 5. MOU for Help Me Grow office space- Fulton County Board of Developmental Disabilities
 - 6. Engagement Letter for MIP Fund Accounting related services- DWD Technology Group (\$2,300.00)
- III. Action and Discussion Items
 - A. Health Commissioner's Report
 - B. Quality
 - * 1. Dissolution of Health District Licensing Council

Asterisk (*) indicates where Board action is required.

If you are unable to attend this meeting, please notify Vi Ordaz at 419-591-3011 or vordaz@henrycohd.org.

2. 2015 Communicable Disease Summary and Trends Presentation- Julie Lauf and Renuka Grover, MS, 6-Pact Epidemiologist

C. Growth

1. 2012-2015 Strategic Plan Final Report
2. 2016-2018 Strategic Plan Update

D. Finance

- * 1. Payment of Bills
- * 2. Budgetary Increases in Revenue and Appropriations
 - a. Appropriations- Hospice (from 2015 carryover):
5030-5200-51110 (Transfer) from \$84,100.00 to \$184,100.00 (increase of \$100,000.00)
- * 3. Cash Transfer
 - a. \$4,000.00 from 5030-5200-51110 Appropriation (Transfer/Hospice) to 5000-5200-40490 Revenue (Transfer/Health)
 - b. \$10,000.00 from 5000-5200-51110 Appropriation (Transfer/Health) to 5050-5200-40490 Revenue (Transfer/Environmental)
 - c. \$83,697.00 from 5030-5200-51110 Appropriation (Transfer/Hospice) to 5000-5200-40490 Revenue (Transfer/Health)
4. Schedule March Personnel/Audit/Finance Committee Meeting

IV. Board of Health Continuing Education: Community Health Needs Assessment

- * V. Executive Session: Purchase of Property for Public Purposes

VI. Adjournment

Next meeting is scheduled for Wednesday, March 16, 2016, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

Action items are indicated by *.

For quorum purposes, please contact Vi Ordaz at vordaz@henrycohd.org or (419) 599-5545 if you are unable to attend the meeting.