



## AGENDA

### HENRY COUNTY BOARD OF HEALTH MEETING

Wednesday, January 18, 2017

12:30 PM

**Vision:** To be a public health leader that embraces excellence and collaboration to optimize the health of residents of Henry County and northwest Ohio.

**Mission:** To improve the quality of life of residents of Henry County and northwest Ohio through health promotion, health education, and disease prevention.

- I. Call to Order and Introduction of Guests
- \* II. Approval of Consent Agenda
  - A. Minutes of December 14, 2016, Board of Health meeting
  - B. Management Reports for December 2016:
    - 1. Health Commissioner's Monthly Activity Report
    - 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
    - 3. December 2016 Communicable Disease Report
    - 4. December 2016 Service Statistics Report
    - 5. Performance Management and Accreditation Reports
  - C. Personnel
    - 1. Employment: Sara Bullock, RN, full-time PHN 2, Home Health/Hospice, effective 1/9/17
    - 2. Transfer: Katelyn Britenriker, MSW, from part-time Medical Social Worker and part-time Service Coordinator/Home Visitor, to full-time Medical Social Worker, effective 2/2/17
    - 3. Voluntary Demotion: Bethany Wachter, from Director of Community Health Services to Health Communications Specialist/Accreditation Coordinator, effective 2/2/17
    - 4. Resignation: Christina Backhaus, RN, full-time PHN 2, effective 1/5/17
    - 5. Termination of Intermittent Employee: Diane Nicholson, LPN, Home Health Aide, effective 12/31/16
  - D. Financial Statements
  - E. Contracts and Agreements:
    - 1. Contract Modification for Home Health Calling Service- Stericycle Communication Solutions
    - 2. Amendment to Passport Provider Agreement- Area Office on Aging
    - 3. Contract for School Nursing/Hearing Screening Services- Four County Career Center (\$285.00)
- III. Action and Discussion Items
  - A. Health Commissioner's Report
  - B. People
    - 1. Recognition of Board Continuing Education Achievement
    - \* 2. Out of State Travel for 2017

Asterisk (\*) indicates where Board action is required.

If you are unable to attend this meeting, please notify Vi Ordaz at 419-591-3011 or [vordaz@henrycohd.org](mailto:vordaz@henrycohd.org).

C. Finance

- \* 1. Payment of Bills
- \* 2. Intrafund Transfers
  - a. \$1,070.16 from 5070-5200-50200 (Contracts) to 5070-5200-50040 (Supplies)-RPHW
  - b. \$775.00 from 5010-5200-50020 (Salaries) to 5010-5200-50080 (Contracts)-Home Health
  - c. \$43,800.00 from 5000-5200-50040 (Supplies) to 5000-5200-50020 (Salaries)-Health
  - d. \$6,700.00 from 5000-5200-50510 (Workers Comp) to 5000-5200-50020 (Salaries)- Health
  - e. \$3,000.00 from 5000-5200-51110 (Transfer) to 5000-5200-50020 (Salaries)-Health
  - f. \$8,600.00 from 5000-5200-50200 (Contracts) to 500-5200-50020 (Salaries)-Health
  - g. \$1,424.54 from 5030-5200-50100 (Advertising) to 5030-5200-50150 (Rent)-Hospice
  - h. \$412.99 from 5010-5200-50050 (Equipment) to 5010-5200-50080 (Contracts)-Home Health
- \* 3. Budgetary Increases in Revenue and Appropriations
  - a. Revenue- Dental (from 2016 carryover):  
5090-5200-51110 (Transfer) from \$0.00 to \$121,717.80 (increase of \$121,717.80)
  - b. Appropriation- Environmental (due to cash transfer):  
5050-5200-50020 (Salaries) from \$99,500.00 to \$114,500.00 (increase of \$15,000.00)
- \* 4. Cash Transfer
  - a. \$15,000.00 from 5000-5200-51110 Appropriation (Transfer-Health) to 5050-5200-40490 Revenue (Transfer-Environmental)
  - b. \$121,717.80 from 5090-5200-51110 Appropriation (Transfer-Dental) to 5000-5200-40490 Revenue (Transfer- Health)
- \* 5. Revised Charges for Immunization Services
- \* 6. Acceptance of Donations
- \* 7. Contracts and Agreements:
  - a. Engagement Letter for Legal Services- Mazanec, Raskin & Ryder Co, LPA
  - b. Agreement for Credit Monitoring Services- SACS Consulting
- IV. Board of Health Continuing Education: *Start Talking! Building a Drug-Free Future* and Related Henry County Update
- V. Executive Session: Employment of a Public Employee
- VI. Adjournment

Next meeting is scheduled for Wednesday, February 15, 2017, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

Action items are indicated by \*.

For quorum purposes, please contact Vi Ordaz at [vordaz@henrycohd.org](mailto:vordaz@henrycohd.org) or (419) 599-5545 if you are unable to attend the meeting.