



## AGENDA

### HENRY COUNTY BOARD OF HEALTH MEETING

Wednesday, June 15, 2016

12:30 PM

**Vision:** To be a public health leader that embraces excellence and collaboration to optimize the health of residents of Henry County and northwest Ohio.

**Mission:** To improve the quality of life of residents of Henry County and northwest Ohio through health promotion, health education, and disease prevention.

- I. Call to Order and Introduction of Guests
- \* II. Approval of Consent Agenda
  - A. Minutes of May 18, 2016, Board of Health meeting
  - B. Management Reports for May 2016:
    - 1. Health Commissioner's Monthly Activity Report
    - 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
    - 3. May 2016 Communicable Disease Report
    - 4. May 2016 Service Statistics Report
    - 5. Performance Management Report
    - 6. Accreditation Report
  - C. Personnel items:
    - 1. Promotion: Caryn Busch, RN, from Home Health/Hospice PHN 1 to PHN 2, effective 6/23/16
  - D. Financial Statements
  - E. Contracts and Agreements:
    - 1. Provider Agreement for Breast & Cervical Cancer Early Detection Project- Ohio Department of Health (7/1/16-6/30/21)
    - 2. Personal Service Contract for Maintenance Services- Mike Rauch (6/15/16-6/30/17)
- III. Action and Discussion Items
  - A. Health Commissioner's Report
    - 1. 2015 Local Board of Health Profile (issued June 2016)
  - B. People
    - \* 1. Reclassification of Home Health/Hospice Nurse position from PHN 1 to PHN 2
  - C. Quality
    - \* 1. Resolution to Modify R36.01/R98.12 (Authorization for Health Commissioner and Director of Environmental Health To Issue Cease and Embargo Orders)
    - \* 2. Adoption of Board of Health Conflict of Interest Policy and Disclosure Statement
  - D. Finance
    - \* 1. Resolution to Request Commissioners to Place 1.2 Mill Renewal Tax Levy on November 2016 Ballot
    - \* 2. Payment of Bills
    - \* 3. Intrafund Transfers
      - a. \$5,000.00 from 5030-5200-50020 (Salaries) to 5030-5200-50150 (Rent)-

Asterisk (\*) indicates where Board action is required.

If you are unable to attend this meeting, please notify Vi Ordaz at 419-591-3011 or [vordaz@henrycohd.org](mailto:vordaz@henrycohd.org).

Hospice

- b. \$2,500.00 from 5060-5200-51110 (Transfer) to 5060-5200-50120 (Other)-CFHS
  - c. \$1,000.00 from 5000-5200-50050 (Equipment) to 5000-5200-50100 (Advertising)- Health
  - d. \$500.00 from 5050-5200-5010 (Other) to 5050-5200-50050 (Equipment)-Environmental
  - e. \$500.00 from 5120-5200-50120 (Other) to 5120-5200-50150 (Rent)- Hospice Restricted
- \* 4. Budgetary Increases in Revenue and Appropriations
    - a. Appropriations- Hospice (from 2015 carryover):  
5030-5200-51110 (Transfer) from \$184,100.00 to \$334,100.00 (increase of \$150,000.00)
  - \* 5. Cash Transfer
    - a. \$64,095.00 from 5030-5200-51110 Appropriation G13 (Transfer-Hospice) to 5000-5200-40490 Revenue E13(Transfer-Health)
    - b. \$15,000.00 from 5000-5200-51110 Appropriation E13 (Transfer-Health) to 5050-5200-40490 Revenue TN2 (Transfer-Environmental)
- V. Board of Health Continuing Education: Syringe Exchange Programs
  - \* VI. Executive Session for Personnel Contract and Compensation
  - VII. Adjournment

Next meeting is scheduled for Wednesday, July 13, 2016, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

Action items are indicated by \*.

For quorum purposes, please contact Vi Ordaz at [vordaz@henrycohd.org](mailto:vordaz@henrycohd.org) or (419) 599-5545 if you are unable to attend the meeting.