



AGENDA

HENRY COUNTY BOARD OF HEALTH MEETING

Wednesday, March 15, 2017

12:30 PM

Vision: To be a public health leader that embraces excellence and collaboration to optimize the health of residents of Henry County and northwest Ohio.

Mission: To improve the quality of life of residents of Henry County and northwest Ohio through health promotion, health education, and disease prevention.

- I. Call to Order and Introduction of Guests
- * II. Approval of Consent Agenda
 - A. Minutes of February 15, 2017, Board of Health meeting
 - B. Management Reports for February 2017:
 - 1. Health Commissioner's Monthly Activity Report
 - 2. Community Health, Environmental Health, Personal Health, and Administration Monthly Section Reports
 - 3. February 2017 Communicable Disease Report
 - 4. February 2017 Service Statistics Report
 - 5. Performance Management and Accreditation Reports
 - C. Personnel
 - 1. FML
 - a. Continuation: Jennifer Huber, 2/18/17-3/31/17 (continuation of intermittent)
 - b. Katelyn Britenriker, 6 weeks (~3/28/17-5/8/17)
 - D. Finance
 - 1. Financial Statements
 - 2. Cash Basis Annual Financial Report (Unaudited) for Calendar Year 2016
 - 3. Donations
 - E. Contracts and Agreements:
 - 1. Nursing Facility Services Agreement for Hospice Services- Northcrest Rehab and Nursing Center
 - 2. Personal Service Contract for Human Trafficking Speaking Engagement- Lee Campbell (\$200.00)
 - 3. Marketing Service Agreement for White Pages Ad- Dex Media (\$2,796.00)
- III. Action and Discussion Items
 - A. Health Commissioner's Report
 - B. People
 - * 1. Resolution Recognizing National Public Health Week and Employees' and Board Members' Years of Service
 - * 2. Leaves of Absence without Pay:
 - a. Sarah DoMoe, approximately 5 weeks (~5/24/17-6/27/17)
 - b. Audrianna Rosebrook, approximately 8 weeks (~7/3/17-8/25/17)
 - C. Quality
 - 1. Board of Health Quality Improvement/Accreditation Project

Asterisk (*) indicates where Board action is required.

If you are unable to attend this meeting, please notify Vi Ordaz at 419-591-3011 or vordaz@henrycohd.org.

- * 2. Governance Policies
 - a. Revised General Fund Balance Policy
 - b. Revised Special Revenue Fund Balance Policy
 - c. Health District Fees and Charges Policy
 - d. Revised Delegation of Authority Policy
 - D. Growth
 - 1. Strategic Plan- Annual Report for 2016 and 2017 Performance Measures
 - 2. Discussion re: Public Health-related Items in Governor’s Biennial Budget Proposal
 - E. Finance
 - 1. Payment of Bills
 - * 2. Intrafund Transfers
 - * a. \$5,000.00 from 5060-5200-51110 (Transfer) to 5060-5200-50040 (Supplies) – CFHS
 - 3. Cash Transfer
 - * a. \$1,259.00 from 5020-5200-51110 Appropriation (Transfer-Home Health Aide) to 5000-5200-40490 Revenue (Transfer-Health)
 - * 4. 2018 Budget Appropriations
 - * 5. Revised Grant Notice of Award and Related Budget:
 - * a. Reproductive Health and Wellness Program (4/1/16-3/31/17)- Ohio Department of Health (\$94,800.00)
 - * 6. Contracts and Agreements:
 - a. Contract for Human Trafficking Awareness Campaign Billboards- Lamar Companies (\$1,680.00)
 - 7. Building Renovation Committee
 - * IV. Executive Session- Employment and Compensation of a Public Employee
 - V. Adjournment
- Next meeting is scheduled for Wednesday, April 19, 2017, at 12:30 pm, at Henry County Health Department, 1843 Oakwood Avenue, Napoleon, OH.

Action items are indicated by *.

For quorum purposes, please contact Vi Ordaz at vordaz@henrycohd.org or (419) 599-5545 if you are unable to attend the meeting.