HENRY COUNTY BOARD OF HEALTH MEETING
Held Tuesday, January 21, 2020

Board Members Present
Roger Richard, President
Joel Miller, President Pro-Tempore
Marilyn Bremer
Dr. Melinda Fritz – arrived at 2:07pm
Sharon Miller

Staff Present
Mark H. Adams, RS, REHS, MPH, Health Commissioner
Joy Ermie, Director of Community Health Services
Julie Lauf, Director of Nursing
Jon Lindsay, RS, Director of Environmental Health Services
Julie McHugh, Director of Finance
Vi Ordaz, Office Manager

Public Present
Jen Lazenby, Northwest Signal
Bob Hastedt, Commissioner

Call to Order, Roll Call
Roger Richard, President called the Board of Health meeting to order at 2:04 p.m. The meeting was called by Roll Call vote: R. Richard (Yes), J. Miller (Yes), M. Bremer (Yes), S. Miller (Yes). The meeting was held in the Henry County Health Department, Conference Room A. A quorum was present.

Approval of December 17, 2019 Board of Health Minutes R1.20
The Board of Health reviewed the Board of Health minutes. Joel Miller moved to approve the revised Board of Health Minutes. Marilyn Bremer seconded the motion. The motion passed unanimously, resulting in its adoption.

Approval of Bills
The Board of Health reviewed December bills. Marilyn Bremer moved to approve the December bills totaling $251,177.60 be approved for payment. Joel Miller seconded the motion. The motion passed unanimously, resulting in its adoption.

Dr. Melinda Fritz, arrived at 2:07pm.
Approval of Fiscal Report
The Board of Health reviewed the December Finance Report. Sharon Miller moved to approve the December Finance Report. Marilyn Bremer seconded the motion. The motion passed unanimously, resulting in its adoption.

Approve disposal of unserviceable, non-inventory home health and hospice supplies R2.20
Mr. Adams presented the disposal lists from Vi and Katelyn, items for most part cannot be tracked and are not inventoried. Attempted to distribute, at this point items are unserviceable. Some items have been staged at Tri-State Medical Supply, have been used and would rather donate to them. Highlighted items on list, Tri-State Medical Supply cannot use. Will store some items in office area behind HR Managers office. Smaller items will be disposed of.

Marilyn Bremer moved to approve the disposal of unserviceable, non-inventory home health and hospice supplies. Dr. Melinda Fritz seconded the motion. The motion passed unanimously, resulting in its adoption.

Approve auction of health department vehicles R3.20
Mr. Adams stated he was not sure if the Health Department had done this in the past with vehicles. Jeep #2 was towed away, it’s bad and cannot be driven. 2003 Malibu, to be looked at by Snyder Chevy to see the value of the vehicle. Per policy, of silent auction and if the vehicle doesn’t sell, then other methods will be looked at.

Joel Miller moved to approve the auction as designated by Health Commissioner. Marilyn Bremer seconded the motion. The motion passed unanimously, resulting in its adoption.

Approve Out of State for Sarah Mroz and Jessica Burhman for breastfeeding training, costs not to exceed $1,700.00 per employee R4.20
Sharon Miller moved to approve the following proposed out-of-state travel with authority delegated to the Health Commissioner to determine staff attendance based upon available appropriations in the training/travel line items of pertinent fund, the merit of the conference /program, the cost of attendance, and the workload of the staff involved:

Sarah Mroz and Jessica Burhman for breast feeding training, costs not to exceed $1,700.00 per employee in Champaign, IL

Joel Miller seconded the motion. The motion passed unanimously, resulting in its adoption.

Approve health commissioner to contract with Hospice of Northwest Ohio to provide office space R5.20
Mr. Adams, Health Commissioner stated Hospice of Northwest Ohio is very interested and want to move into our room and share space. The contract will be almost identical to WIC’s contract, less than $1900.00 per year and rent at $85.00 per month. Legal team working on contract at this time.

Joel Miller moved to approve the contract for Hospice of Northwest Ohio to provide office space. Sharon Miller seconded the motion. The motion passed unanimously, resulting in its adoption.

Approve vaccination fee schedule R6.20
Ms. Julie Lauf, Director of Nursing recommends increasing childhood and adult immunization fees as listed in the table below:
<table>
<thead>
<tr>
<th>Vaccine/Code</th>
<th>Current Fee</th>
<th>Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Childhood and Adult Vaccines</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hepatitis A (Pediatric)/ 90633</td>
<td>$ 44.00</td>
<td>$ 45.00</td>
</tr>
<tr>
<td>ProQuad (MMR &amp; Varicella)/90710</td>
<td>$267.00</td>
<td>$275.00</td>
</tr>
<tr>
<td>MMR Adult and Child /90707</td>
<td>$ 95.00</td>
<td>$ 99.00</td>
</tr>
<tr>
<td>Varicella Adult and Child /90716</td>
<td>$160.00</td>
<td>$168.00</td>
</tr>
<tr>
<td>HPV 9 (Gardasil) Adult and Child /90651</td>
<td>$266.00</td>
<td>$279.00</td>
</tr>
<tr>
<td>Pneumococcal (Pnumovax)/90732</td>
<td>$125.00</td>
<td>$131.00</td>
</tr>
<tr>
<td>Rotovirus/Rototeq/90680</td>
<td>$104.00</td>
<td>$106.00</td>
</tr>
<tr>
<td>TB test/86580 , TB read/nurse visit /99211</td>
<td>$33.60</td>
<td>$46.00</td>
</tr>
</tbody>
</table>


Marilyn Bremer moved to approve the proposed fees as presented. Sharon Miller seconded the motion. The motion passed unanimously, resulting in its adoption.

**Approve of Water Category Fees for 2020 R7.20**

Joel Miller moved to approve the adoption of Water Category Fees for 2020 as presented below:

Whereas, the Henry County General Health District, is acting under the authority vested in it by the Ohio Revised Code; and

Whereas, Section 3709.21 of the Ohio Revised Code provides that the Board of Health may adopt regulations necessary for the public health; and

Whereas, fees are adopted in the form of rules under the authority of Section 3709.09 of the Ohio Revised Code; and

Whereas, the Ohio Department of Health has established rules governing the categories and methodology for establishing fees for the Private Water program; and

Whereas, the Private Water Program fee categories became effective January 1, 2020; and

Whereas, the Private Water Systems Program is ongoing;

Therefore, be it resolved, by the District Board of Health of Henry County, Ohio, that emergency adoption of fees is warranted for the following categories of the Private Water program OAC 3701-28-06 (E):

(11) Alteration disconnection if connecting to public water and retaining existing private water system: $150
(12) Installation and decommissioning of a temporary hauled water storage tank for a specified time period in time limited emergency conditions: $75
(16) Water hauling company and one vehicle: $100
(16) Water hauling each additional vehicle: $25
Marilyn Bremer seconded the motion, and the motion passed unanimously resulting in its adoption.

**Approval of Intrafund Transfers, Budgetary Increases, and Donations R8.20**

Mr. Adams, Health Commissioner, reported the Intrafund transfers, Budgetary Increases, and Donations:

1. Intrafund Transfers
   a. $11,549.14 from 5000-5200-51480 (Health Tax Settlement) to 5000-5200-50520 (Health Insurance)
   b. $5,000 from 5010-5200-50020 (Home Health Salaries) to 5010-5200-50120 (Home Health Other)
   c. $85.50 from 5030-5200-50020 (Hospice Salaries) to 5030-5200-50150 (Hospice Rent)

2. Budgetary Increases
   a. $12,000 to 5000-5200-50520 (Health Insurance)

3. Donations
   a. Donations totaling $11,194.94 for the benefit of Hospice ($9513.42), Help Me Grow ($1,584), Health Department ($97.52).

Sharon Miller moved to approve the Intrafund Transfers, Budgetary Increases, and Donations as presented. Marilyn Bremer seconded the motion. The motion passed unanimously, resulting in its adoption.

**Approval of Division updates**

Mark Adams, Health Commissioner, opened the division updates with the following topics:

- **Health Commissioner** - Mark mentioned the monthly statistical report the following items:
a. Monthly service stats report – this spreadsheet will be revamped for 2020
b. Coronavirus was discussed amongst members and Julie Lauf, Director of Nursing

- Public Health Nursing – Director of Nursing, Julie Lauf shared the following information:
  a. Communicable Disease report good, nothing out of the ordinary.
  b. Deb Miller, Ohio Charitable Core Network rep will be coming January 28, 2020 to speak about free clinics and some potential funding. Fulton County currently receives annual funding that could be more than that.
  c. Sexual Health closing.
  d. PHN investigating and attending webinars on some funding from Medicaid (mom and baby bundle). We currently provide most of these services. Potential way to capture some funding billing to Medicaid.
  e. Received safety grant ($12,500) to hand out baby gates, safety chairs, infant seats and need additional boosters. HMG identified what is needed. Have to spend funding by June 30, 2020 (Henry, Williams, and Fulton).
  f. United Way donated Hispanic books, will be taking to the February 9, 2020 taking it to the streets at St. Augustine Catholic Church.

- Community Health Services – Director of Community Health Services, Joy Ermie stated the health department will continue its Taking it to the Streets initiative with the Spanish speaking population in early February. Core staff representing services offered by the health department will be present with interpretation assistance to inform residents of health department services. Ms. Ermie also stated the 2020-2022 Henry County Community Health Assessment Release is set for January 30, 2020 from 9am – 1pm, at the health department. All the factors that affect health will be reviewed to get a picture of health in Henry County. As a whole, we will be choosing top local health priorities to focus on for the next 3 years. All are welcome and encouraged to attend. RSVPS are mandatory by phone or via our website.

- Office Administration – Office Manager, Vi Ordaz shared how the training continues with Fiscal and Clerical.
  a. Transition of the two new staff from HHH is working out great
  b. Staff assignments to programs has started and productive
  c. First off-site department meeting held for 2020
  d. First quarterly joint meeting with Public Health Nurses

- Environmental Services – Director of Environmental Services, Jon Lindsay reported licenses almost done, updating information due to changes.

- Parental Support Programming – No Report
- Human Resources – No Report

EXECUTIVE SESSION: Personnel:
Mr. Adams, Health Commissioner reported no executive session for January.

Approval of Personnel:
Mr. Adams, Health Commissioner reported no personnel actions for January.

ADJOURNMENT
There being no further business, Marilyn Bremer called for a motion to adjourn at 2:47 p.m.
Next meeting is scheduled for Tuesday, February 18, 2020, at 2:00 pm, at Henry County Health Department, Conference Room A, 1843 Oakwood Avenue, Napoleon, OH.

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Roger Richard, President    Mark Adams, Health Commissioner