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HENRY COUNTY BOARD OF HEALTH MEETING

Held at The Henry County Health Department
on Tuesday, June 23, 2026, 1:00 p.m.

Board Members Present

Char Weber, President Pro-Tempore
Mark Lange
Ginny Minnick
Joel Stier
Ryan Zachrich

Members Absent

Scott Buddelmeyer, President
Dr. Melinda Fritz

Staff Present

Joy Ernie, Health Commissioner
Dan Breitbart, Director of Environmental Health
Susan Davis, Henry County Cares Manager
Jill Keller, Executive Assistant
Jala Schroeder, Human Recourse Specialist
Bethany Wachter, Director of Community Health Services
Cathy Zwyer, Director of Help Me Grow

Call to Order, Roll Call

Char Weber, President Pro-Tempore, called the June Board of Health meeting to order at 1:00 pm. The meeting was called by Roll Call vote: S. Buddelmeyer (Absent), C. Weber (Yes), M. Fritz (Absent), M. Lange (Yes), G. Minnick (Yes), J. Stier (Yes), and R. Zachrich (Yes). The meeting was held at 1843 Oakwood Ave. Napoleon, Ohio at the Henry County Health Department. A quorum was present.

Division Updates

Public Health Nursing:

Allyson Smith, Director of Public Health Nursing, was absent. Executive Assistant, Jill Keller reported the following:

- Family Connects Ohio in Henry County has been active for one month. In that time, we have served three families and have two additional visits scheduled. The first three families were from Fulton and Williams Counties, and the next two scheduled visits are in Henry County. Smith anticipates that both Defiance and Williams Counties will be fully up and running in early to mid-July. Once those two counties are officially active, all four counties will be operating, which is very exciting. Smith is continuing to collaborate with Bright

Beginnings to plan a coordinated promotion strategy for Family Connects across the four-county region once everyone has officially launched.

- In terms of hospital partnerships, there are currently no MOUs in place with hospitals in our region. St. Vincent's has indicated they are not interested. ProMedica's legal team is reviewing their BAA and MOU. Discussions continue with Fulton County Health Center, which is where many Henry County births occur. We don't yet have an update on Bryan Hospital.
- Smith wanted to extend a special thanks to Henry County Cares and Help Me Grow for championing the program with their clients, sending referrals, and supporting the rollout of FCO.
- PHN is awaiting notification regarding the Get Vaccinated grant. If awarded, the grant begins July 1, 2026. Smith, Nicole Shank, and Vanessa Cash, are tentatively scheduled to attend the in-person training in Columbus on July 9, 2026.
- Smith is reviewing the school nursing contracts, planning to bring them to the July Board of Health meeting along with the proposed immunization fee schedule.
- Mainly seeing school-aged children coming in for their required school vaccines during immunization clinics. Back-to-School Clinic on August 6, 2026, is not quite full, but Smith is hopeful that this is simply because many children are getting vaccinated ahead of time.
- There is a virtual meeting with the CMH leadership team at ODH. They have offered these meetings to all local health departments to check in, address any concerns, and strengthen communication, especially with the recent new staff hires at the state level. CMH nurses, Jacqueline Thomas and Karen Engler, are looking forward to the opportunity.

Community Health Services

Bethany Wachter, Director of Community Health Services, reported the following:

- Currently CHS is waiting for Notice of Award for Public Health Emergency Preparedness (PHEP) which has a start date of July 1, 2026, and Adolescent Health which has a date of October 1, 2026. We are also waiting for the continuation application for the Integrated Harm (Project Dawn), which ODH says is still in process.
- It is finally summer, which means the health department will be out and about at community festivals. We were just at Napoleon Library's All American 250th celebration. This weekend we will be at Eyes to the Skies Festival in Holgate. Malinta Fest is coming up and then it'll be time for Henry County Fair. Be sure to stop out and say hi!
- The public health accreditation board or PHAB has released refreshed standards and measures that will become effective July 1, 2026. These are what our health department will use when we go through our reaccreditation process starting in 2027. PHAB regularly reviews their guidelines based on data and feedback from the field. The new refreshed standards and measures are not an overhaul but a refinement reducing the documentation burden on health departments. We will be reviewing those in the coming months and beginning to prepare documentation.

Environmental Health Services

Dan Breitbart, Director of Environmental Health Services, reported the following:

- HB 692 passed by Ohio House this week:
 - The current version of the bill was due to the hard work by AOHC working with the bill sponsors. If passed it would affect our sewage treatment systems program. The changes proposed are partly in ORC 3718 and would affect upcoming revisions

to the OAC 3701-29 sewage rules. This is the first meaningful legislation we have seen in this program in over 10 years.

- Requires ODH to assume registration of installers, septage haulers and service providers. Also provides for 75% of the fees collected are to be distributed to local health departments.
 - Will allow replacement of septic tanks and aeration tanks without replacing other components of a system and would be considered a repair so it would eliminate a permit for doing the work.
 - Eliminates the requirement for soil evaluations on most lot splits and for reserve or backup areas that are currently required for new system designs.
 - The 12-month inspection that we do on Sewage Treatment System (STS) permits after they are approved and operating would strictly be an educational assessment.
 - Requires ODH to provide yearly soil evaluation training to local health departments.
 - Would eliminate the local sewage treatment system appeals board and shifts those duties to the STS technical advisory committee.
- O&M update
 - 110 properties were sent final notices by priority mail this week.
 - The next round of enrollment will be starting in October with Napoleon Twp.
 - Mailings split for October, November, December 2026.

Help Me Grow

Cathy Zwyer, Director of Help Me Grow, reported the following:

- Since May's BOH meeting, Help Me Grow has received 12 referrals. Of those referrals 4 families enrolled, and 4 more intakes are scheduled within the next week. During the same time period we exited 2 families due to loss of contact.
- Ms. Zwyer reviewed the FROG (Family Resilience and Opportunities for Growth Scale) completed at intake visits.

Henry County Cares

Susan Davis, Manager Henry County Cares, reported the following:

- HUB Updates: Anthem has stopped communicating with the HUBs in the state of Ohio; which means they are in breach of contract by not supporting CHW work. Ms. Davis is not hopeful for funding this year through that particular plan.
- CCS data for May 2026: 112 enrolled participants. HCC is trending down in in-kind percentage which is good; change in some reimbursements that we clearly could see on our projected agency income report (Humana). Slower month for referrals in May, only 9 (June has already been almost twice as busy as May with referrals)
- CHW DAY was June 6, 2026. The HUB hosted CHW celebration honoring CHWS. Jessica Ames won the "Bridge to Resources Award" alongside 3 other CHWs who won other awards (Putnam Co's CHW won and 2 from Toledo agencies); Congratulations to Jessica.
- Cribs for Kids - tentatively have been awarded the cribs for kids grant; working with Julie McHugh to get additional budget related items to DCY for final approval.
- NACCHO: Davis and Joy Ernie worked together to get our on demand/recorded session complete for the NACCHO conference coming up in July. It is called "Community Health Worker Integration" and we talk to the audience about the CHW journey from start to finish with special nod to rural/vs urban, building a program, funding and sustainability, best

practices for starting a program, and system level impact. Davis is grateful for Ernie's expertise, knowledge, know-how, and power point skills.

Human Resources

Jala Schroeder, Human Resource Specialist, reported the following:

- Hiring: There is an offer letter for Tracy Funk for a Public Health Nursing position with a start date of August 20, 2026, in the consent agenda. We are very excited for Ms. Funk joining us as she comes with many years of experience in the nursing industry.
- There is an affiliation agreement between The Ohio State University, College of Social Work and Henry County Health Department in the consent agenda. This affiliation agreement is for if we were to take on any social work interns that are not current employees that attend OSU.

Finance

Julie McHugh, Director of Finance, was absent, no report given.

Health Commissioner

Joy Ernie, Health Commissioner, deferred her report to new business.

Approval of May 19, 2026, Board of Health Minutes R26.26

The Board of Health reviewed the Board of Health Minutes from the May 19, 2026, meeting. Ginny Minnick moved to approve May 19, 2026, Board of Health Minutes as presented. Mark Lange seconded the motion. The motion passed, resulting in its adoption.

Approval of Consent Agenda R27.26

Ryan Zachrich moved to approve the consent agenda as presented. Joel Stier seconded the motion. The motion passed, resulting in its adoption.

- a) Approve of May Fiscal Report.
- b) Approve transfers, Intra-fund transfers, cash transfer and donations report.
 - 1) Cash Transfers - None
 - 2) Cash Advances - None
 - 3) Cash Advance Paybacks - None
 - 4) Intrafund Transfers -
 - (a) \$10,000 from 5050-5200-50020 (Environmental Health Salaries) to 5050-5200-50200 (Environmental Health Contract)
 - (b) \$2,500 from 5135-5200-51115 (Workforce Development Advance Out) to 5135-5200-50350 (Workforce Development PERS)
 - (c) \$2,500 from 5135-5200-51115 (Workforce Development Advance Out) to 5135-5200-50020 (Workforce Development Salaries)
 - (d) \$3,000 from 5030-5200-51115 (Integrated Harm Advance Out) to 5030-5200-50040 (Integrated Harm Supplies)
 - (e) \$500 from 5030-5200-51115 (Integrated Harm Advance Out) to 5030-5200-50120 (Integrated Harm Other)
- 5) Budgetary Increase -
 - (a) \$5,000 to 5135-5200-50020 (Workforce Development Salaries)
 - (b) \$9,000 to 5135-5200-50020 (Workforce Development Salaries)
 - (c) \$2,000 to 5135-5200-50350 (Workforce Development PERS)
 - (d) \$500 to 5135-5200-50370 (Workforce Development Medicare)

- 6) Donations - \$100 for Back-to-School Clinics
- 7) Accounts Receivable Write-Offs - None
- d) Approve Ohio Department of Health Adult Immunization Program Agreement Effective July 1, 2026, through June 30, 2030.
- e) Approve Affiliation Agreement between The Ohio State University, College of Social Work and Henry County Health Department Effective June 16, 2026.
- f) Approve Epidemiology Service Contract between Fulton County Health District and Henry County General Health District, Effective July 1, 2026, through June 30, 2027.
- g) Approve WIC Clinic Agreement between Fulton County Health District and Henry County General Health District, Effective October 1, 2026, through September 30, 2027.
- h) Approve Personal Service Contract between Ariana Lopez, Interpreter, and Henry County General Health District Effective July 1, 2026, through Jun 30, 2027.
- i) Personnel
 - (1) Approve Hiring of Tracy Funk, Full Time Public Health Nurse 2, Effective August 20, 2026.

New Business:

Approve PHEP Shared Services Contract with Public Health Services Council of Ohio (PHSCO) R28.26

Joy Ermie, Health Commissioner, presented the PHEP shared services contract with Public Health Services Council of Ohio (PHSCO). After discussion, Mark Lange moved to approve the PHEP shared services contract with PHSCO as presented. Ginny Minnick seconded the motion. The motion passed unanimously, resulting in its adoption.

Approve Roof Sealant System Proposal R29.26

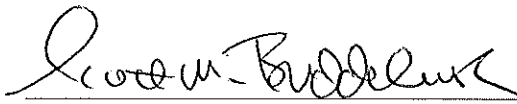
Joy Ermie, Health Commissioner, presented five proposals, one from Good Guys Roofing and two different proposals by Damschroder Roofing Inc. and Richland Roofing, resulting in five different proposals submitted by three companies. Per Ohio Revised Code (ORC) 307.86 and 9.17 County Departments must obtain at least three informal estimates/quotes for maintenance contracts based on cost. After thorough discussion, Mark Lange moved to approve the roof sealant system proposal, option #1, submitted by Richland Roofing as presented by Ms. Ermie. Ginny Minnick seconded the motion. The motion passed unanimously, resulting in its adoption.

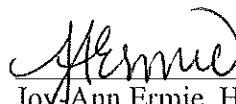
Executive Session:

Char Weber, President Pro-Tempore, stated that the Board of Health did not need to go into Executive Session.

Adjournment:

There being no further business to discuss, Mark Lange moved to adjourn the Board of Health Meeting at 1:55 pm. Next meeting is scheduled for Tuesday July 21, 2026, at 1:00 p.m., at Henry County Health Department, Conference Room A, 1843 Oakwood Avenue, Napoleon, Ohio.


 Scott Buddelmeyer, Board of Health President


 Joy Ann Ermie, Health Commissioner